DRAFT -- IKBLC Meeting Schedule 2015 -16

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| **Date** | **Minutes** |
| June 2015 | Arts One, Co-ordinated Arts – Rose or Serena |
| July 2015 | Ike’s Café – Ada or Josie |
| August 2015 | Science One – James |
| September 2015 | RBSC / University Archives – Erwin or Laura |
| October 2015 | Chapman Learning Commons – Natalie |
| November 2015 | Library Administration – Kajsa or Alicia |
| December 2015 | Music, Art & Architecture Library – Jennifer |
| January 2016 | IKBLC Administration – Gordon |
| February 2016 | iSchool / SLAIS – Alynne |
| March 2016 | Library Collection Storage Services – Angappa |
| April 2016 | Enrolment Services – Scottford |
| May 2016 | Arts One, Co-ordinated Arts – Rose or Serena |
| June 2016 | Ike’s Café – Ada or Josie |
| July 2016 | Library Collection Storage Services -- Angappa |
| August 2016 | Science One -- James |

IKBLC Safety Inspections 2015 - 16

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| **Date** | **Inspection Area and Responsibility** |
| June 2015 | Ike’s Café  Josie / Gordon |
| July 2015 | None assigned? |
| August 2015 | Level 1, Storage areas, corridors  Kajsa / Chrissy |
| September 2015 | CTLT, Levels 1 & 2  Mischa / Natalie |
| October 2015 | Rare Books & Special Collections, Univ. Archives –  Erwin / Angappa |
| November 2015 | Level 3 – Circulation & Reference areas  Jennifer / Mischa |
| December 2015 | Wellness Centre  Amanda / Alynne |
| January 2016 | Gateway Areas (Arts One, Science One, CAP Program)  Rose / James / Gordon |
| February 2016 | Chapman Learning Commons / Qualicum Room  Natalie / Laura |
| March 17, 2016 | Digitization Centre  Laura / Scottford |
| April 2016 | Level 4: Music, Art & Architecture Library (incl. Ridington Room, book stacks, staffroom, group study rooms, 419)  Jennifer / Erwin |
| May 2016 | Golden Jubilee Room, Musqueam Room, Nass Room and 460, 461  Gordon / Amanda |
| June 16, 2016 | Ike’s Café area  Josie / Gordon |
| July, 2016 | Enrolment Services – Scottford / Kajsa |
| August 2016 | ASRS Room and adjacent staff areas – Angappa / Josie |